



DORSET

DofE Volunteer Record Sheet

Personal and Unit Details			
DofE Unit			
Name		DoB	
Home Address			
E mail			
Tel Home		Tel Mobile	
Start Date		A start can only be made following completion of the full appointment process	

Mandatory Training and Qualification Record
 This training is mandatory for all volunteers and is **to be completed within 6 months** of the start date above

Event/Course/Check	Date Completed	Verified by <small>Copies of certificates must be held</small>	Renewal date <small>if applicable</small>
e -induction course			n/a
Safeguarding			
Intro to DofE			n/a

Training and Qualification Record – Expeditions
 This training is only required if it is necessary for the role held within the unit

Event/Course/Check	Date Training Completed	Date Passed/ Assessed	Verified by <small>Copies of certificates must be held</small>	Renewal date <small>if applicable</small>
Expedition supervisor <small>Mandatory for lead supervisor</small>		n/a		n/a
16 hr first aid <small>Mandatory for all leadership qualifications</small>				
Accredited Assessor <small>Mandatory for all DofE assessors</small>				
BELA				n/a
C and C walking				n/a
C and C camping				n/a
Summer Moorland Walking				n/a
Summer Moorland Camping				n/a
WGL				n/a
ML (S)				n/a

Training and Qualification Record – Driving
 A driver RA must be completed for anyone who uses their car on unit business and/or is a minibus/MPV driver

	Date completed	Verified by	Renewal date
Annual driver RA			
Minibus training			